

## Guide for Authors

Manuscripts in triplicate (1 original and 2 photocopies) should be addressed to the Editor-in-Chief.

Submission can also be made via E-mail on <pjaec.nceac08@gmail.com>

Editor-in-Chief: (Muhammad Iqbal Bhangar)

National Center of Excellence in Analytical Chemistry, University of Sindh, Jamshoro-76080, Sindh, Pakistan.

Call: +92-22-2771379: Fax: +92-22-2771560: E-mail: dbhangar2000@yahoo.com URL: www.ceacsu.edu.pk

Manuscripts should be prepared in accordance to the following instructions.

### Manuscripts

Manuscripts should be typed in English with double-line spacing and wide (2 cm) margins on a good quality A4 size paper Time font in 12 Size is preferable. Manuscripts should be as concise as possible without impairing the clear and precise presentation of the subject matter. Both form and contents of a paper should be carefully checked to exclude the need for corrections in proof.

The manuscript should start with a concise but informative title followed by the full name of authors, full addresses including fax and e-mail, abstract (100-200 words summarizing the significant coverage, findings and results), keywords (4-6), introduction, experimental (materials, sample preparation, equipment), results and discussion, conclusion, acknowledgement, if any and references. Print star (\*) on the name of corresponding author.

Full papers of maximum 10-15 type-written pages will be published in six months. Short communications or Current Research Notes of maximum 2-4 type-written pages will be published rapidly, in particular if they do not contain any figures.

### Units, Tables and Figures

Metric units should be used. Acceptable abbreviations are given in the *Style Manual* of the American Chemical Society. Tables should be made with tabs and not inserting the columns and lines. Number all Tables and Figures consecutively with Arabic numerals, and give each clear descriptive caption on separate sheet. Type/ draw them on separate pages. Presentation of figures should be clear. Unclear & vague presentation is not acceptable.

### Equations and Formulae

Mathematical equations should preferably be type written in MS-Word using Equation Editor. Numerators and denominators in equations should be clearly typed in separate lines. Avoid brackets to put them in a single line. This causes confusion. Ring formulae, and other complex chemical matter, are difficult to typeset. Therefore, use any related software for equations containing such chemistry. Long reaction sequences should be designated as 'Schemes' and treated like figure, i.e. keep art-work separate from text, indicate in the margins an appropriate position, and supply a separate list of Scheme options. Where necessary, individual chemical formulae can be identified with bold Arabic numbers set over to the right in parentheses.

### References

References are indicated in the text by consecutive Arabic numbers in square brackets [ ]. The full list should be collected and typed at the end of the paper in numerical order. Listed references should be complete in all details (excluding article titles) in the Journals. Author's initials should come before name. Journal title abbreviations should conform to the standard style, Examples: Please follow these strictly.

- M. Ashfaq, A. Majeed, A. Rauf, A. W. K. Khanzada, W. U. Shah and M. I. Ansari, *Bull. Chem. Soc. Jpn.*, 72 (1999) 2073.
- R. A. Day Jr. and A. L. Underwood, *Quantitative Analysis* (Prentice Hall International, Inc. New Jersey) 6/e (1991) 684.
- G. W. Aheme, In: *Air Water Analysis* (R. W. Frei and J. Albaigs, Eds) Gordon and Breach, NY (1986) 285-294.

**Footnotes**

Use of footnotes is not encouraged. A footnote may include the designation of a corresponding author, current address (if different from that shown in affiliation). Information concerning to grant support of research or the assistance of the colleagues should appear in a separate acknowledgment section at the end of paper.

Footnotes should be indicated in the text by the following symbols: \* (asterisk or star), + (dagger), ++ (double mark), \$ (section mark) and # (number sign). Type each footnote at the bottom of the typescript page on which its text call-out appears. Footnotes within the tables should be indicated by the same symbols listed above. Re-initialize symbol sequence within tables. Type footnotes to table directly beneath the table.

**Submission of Articles or soft copy**

Soft copy should be submitted with the final hard copy manuscript as email attachment or on CD file and later versions of hard copy match exactly. Articles may be prepared in MS-Word 2003. These software contain necessary equations, editors drawing and symbol facilities. However, if equation or scientific symbols have been taken into the article from another program, please provide details and procedures.

Illustrations that are available on an electronic format are acceptable. These should be in MS-Word Drawing or Excel 97, 2003 or later versions. If not possible, these should be already drawn, on a separate sheet. Please supply them on a disk and clearly indicate the file format or program used to produce them, and supply a high-quality hard copy of each illustration as well. If more than one disk is submitted, please number and mark each with title, author name, file name as well as word processor used. Retain a back-up copy of each disk submitted and pack the disks together with the hard copy carefully before positing.

**Proofs**

Authors will receive page proofs by E-mail for correction, which must be returned to the typesetter within a week of receipt. Please ensure that full address, plus phone, fax and e-mail numbers, where available, are given on the first page of the typescript, so that proofs are not delayed in the post. Author's alterations in excess of 10% of the original composition cost will be charged to authors. Authors can also download their full papers from website [www.ceacsu.edu.pk](http://www.ceacsu.edu.pk)

**Reprints**

Reprints are usually not provided but a copy of issue will be provided at Rs. 150/= each. However reprint can be ordered if request is made with proof and charges are paid for these.

**Copyright**

Submission of a manuscript to the Journal will be taken to imply that:

- The work is original and has not been previously published (except in the form of an abstract or a part of a published lecture, review or thesis).
- It is not being considered for publication elsewhere, and
- If accepted for publication, it will be published elsewhere in the same form, in any language, without the consent of Editor or Publisher. It is a condition of acceptance by the Editor or a typescript for publication that the publishers acquire automatically the copyright in the typescript throughout the world.

**Subscription**

Pakistan Journal of Analytical Chemistry is published in 2 issues per year. The annual subscription for locals is (Pak) Rs. 1000.00, and for foreigners is \$100 US, including the postage charges.